

# Dzie-Hawk Tonga Lodge Bylaws

Our lodge bylaws were originally drafted shortly after our lodge was founded in 1950 and approved by the Jayhawk Area Council. These rules govern the operation of our lodge and specify the procedures for the leadership of the lodge, compliance with national policies, and how to amend these bylaws if necessary.

## **ARTICLE I: Names and Affiliation of the lodge**

Section 1. The name of this Lodge of the Order shall be Dzie-Hawk Tonga W.W.W.

Number 429 (pronounced ZAY Hawk Tonga and meaning "the Mighty Jayhawk")

Section 2. This lodge shall be affiliated with the Jayhawk Area Council of the Boy Scouts of America, Inc. and shall be under the administrative authority of its Scout Executive.

Section 3. This Lodge and its rules are intended to follow the policies of the Boy Scouts of America, Inc. and its National Order of the Arrow committee. If any changes in these rules or the national policies cause conflict, the national policy shall be followed.

Section 4. The totem of this Lodge shall be Dzie-Hawk-Wa-Kon-Da (the thunderbird)

Section 5. The Lodge Circle shall be called "Dying Elm Lodge Circle."

Section 6. The Lodge shall be divided into as many chapters as recommended by the Lodge Executive Council with approval the Scout Executive. Each chapter shall be under the supervision of the related District Camping Committee and the District Scout Executive.

## **ARTICLE II: Requirements and Procedures for Election of Members**

Section 1. The requirement for membership in this Lodge are listed in the latest edition of the Order of the Arrow Handbook.

Section 2. The requirements to retain active membership in the Lodge are:

- a. Remain registered with the Boy Scouts of America in the Jayhawk Area Council and
- b. Pay annual dues set by the Lodge Executive Council (Dues are paid on an annual basis and
- c. Participate in some activity of the Lodge during the year or give service to Scouting in the Council.

Section 3. The Membership Committee shall review the roster of the Lodge membership annually to determine the active members. An inactive member may be reinstated upon payment of the annual dues.

Section 4. All new member elections will be conducted in accordance with the National and Lodge policy. These elections must be scheduled and conducted by the Chapter Unit Election Committee which is to certify the results. Adults (Scouters) may be nominated for membership. Such nominations will be

considered and approved by a committee composed of the Council Camping Chairman, Lodge Adviser and Staff Adviser.

Section 5. After the election or nomination, a Scout or Adult remains a candidate until they take the Ordeal of the Order of the Arrow. If this period of candidacy exceeds twelve (12) months, their name is dropped and they are no longer a candidate. To again become a candidate, they must be re-elected or if an Adult Scouter, renominated.

Section 6. Order of the Arrow members transferring their Scouting membership from other Councils will be accepted as members of the Lodge if they express a desire for Membership, present the necessary credentials, and pay dues for the current year.

### **ARTICLE III: Lodge Administration**

Section 1. Officers must be under twenty-one (21) years of age during their entire term of office.

Section 2. The officers of the lodge shall be: Lodge Chief, Lodge Vice-Chief, Secretary, and Lodge Treasurer.

Section 3. Lodge officers shall be elected at the Fall Fellowship. The terms of all Lodge officers shall be from Fall Fellowship to the Fall Fellowship of the following year.

Section 4. In the case of the removal of the Lodge Chief from office, or their resignation, the Lodge Vice-Chief shall immediately become the Lodge Chief.

Section 5. When there is a vacancy in any other Lodge office, a special election shall be held at the next official or special meeting of the Lodge to fill that vacancy.

Section 6. In the case that the positions of the Lodge Chief and the Lodge Vice-Chief are simultaneously vacant, a temporary acting chief shall be chosen by the Lodge Executive Council from its members. The acting Lodge Chief will then carry out the responsibilities of Lodge Chief until an election can be held at the next official or special meeting of the Lodge to elect the new Lodge Chief and Lodge Vice-Chief.

Section 7. The terms of all lodge officers elected to fill a vacancy shall commence immediately upon election and expire at the next Fall Fellowship.

Section 8. Voting members of the Lodge Executive Council shall be the lodge officers, the immediate past Lodge Chief (if under 21), Chapter Chiefs (or Chapter Vice Chiefs in the absence of the Chapter Chief), and all Lodge standing committee chairmen. Ex officio and non-voting members of the Lodge Executive Council are the Lodge Adviser, Staff Adviser, Chapter Advisers and Lodge standing committee advisers. The Lodge Chief may, with the approval of the Lodge Executive Council and the Lodge Adviser, appoint additional non-voting members to the Council.

Section 9. The Lodge and Staff Advisers shall be appointed by the Scout Executive in consultation with the Chairman of the Council Camping Committee. Chapter Advisers shall be appointed by the Scout Executive or, at the Scout Executive's request, by the District Executive. The appointment shall be made with the consultation of the Lodge Adviser, Staff Adviser, and the District Camping Committee.

- a. The Lodge Chief shall appoint such committees and committee chairmen as may be required from time to time. All committee chairmen must be under twenty-one (21) years of age during their entire term of office. Lodge officers are considered members of each committee.

Section 10. Each Lodge committee, with the exception of Membership and Vigil Honor Committees, will be formed by the Lodge Committee Chair and the Chapter Committee Chair as appointed by the Chapter Chiefs. Lodge standing Committees shall be:

- a. Service Committee: It shall be the responsibility of the Service Committee to provide, upon request from the Lodge Executive Council, work crews to aid in various Lodge service projects.
- b. Activities Committee: It shall be the responsibility of the Activities Committee to develop plans for Lodge activities, such as fellowships, as approved by the Lodge Executive Council.
- c. Unit Elections Committee: It shall be the responsibility of the Unit Elections Committee to send out information to unit leaders, organize and train election teams, schedule elections, and receive and record results of elections. All elections must be directly supervised by the Unit Elections Committee.
- d. Ceremonial Committee: It shall be the responsibility of the Ceremonial Committee to organize and train ceremonial teams, except the Vigil Honor team, supervise ceremonies of the Ordeal and Brotherhood, maintain ceremonial grounds and equipment, and work with the camp staff in organizing and performing the Callout Ceremony.
- e. Camping Promotions Committee: It shall be responsibility of the Camping Promotions Committee to develop plans for camping promotion in consultation with the Council Camping Committee and/or assigned professional adviser, to develop promotional helps such as "Where to Go Camping" booklets, visual aids, color slides, etc. of camping activities and work year-round to promote camping in the Jayhawk Area Council.
- f. Membership Committee: The Membership Committee will be led by the Lodge Secretary and be composed of all Chapter Secretaries along with members of the Lodge appointed by the Lodge Secretary. It shall be their responsibility to manage all records of the Lodge and keep a list of active members in consultation with the Membership advisor

- g. Vigil Honor Committee: The Vigil Honor Committee should be composed only of Vigil Honor members of the Lodge and led by a Vigil Honor member chairman appointed by the Lodge Chief. The committee should include at least one representative from each chapter and be responsible for the selection of Vigil Honor nominees, selecting their Vigil Honor names, and planning and conducting a Vigil Honor induction for the purpose of administering the Vigil Honor. The Lodge Executive Council may approve the inclusion of the Vigil induction ceremony in conjunction with an existing fellowship.
- h. Native American Dance Team Committee: It shall be the responsibility of the Native American Dance Team Committee to supply a dance team upon request by the Lodge Executive Council, council or community activities, to train and encourage such dances, and to encourage all Lodge members in the study of the heritage of North American Indians.
- i. Inductions Committee: The Inductions committee will have the responsibility of recruiting and training Elangomats and Nimats for Fellowships. The Elangomats will also keep in contact with their clan. The Elangomats will in turn be the Nimats for their clans.
- j. Publication Committee: It will be the responsibility of the Publication Committee to publish the Smoke Signal at least four times a year. They will work with the Lodge Secretary on other Lodge publications as well. The committee will also be in charge of any and all promotional material needed.

~~—Chaplain Committee: The Chaplain Committee will aid in providing religious services at Fellowships and other Lodge functions.~~

~~k. AIA chairmen: This individual is in charge of all lodge regalia, which includes maintenance of existing regalia, the Lodge drum, and the purchase of new regalia. This Chairman will oversee both Ceremonies and Dance. The chairman will be in charge of ensuring compliance with national guidelines regarding all AIA activities.~~

Lodge Officers may be removed for due cause with a 2/3 authorized vote of the Lodge Executive Council, and the approval of both the Scout Executive and the Lodge Adviser. The quorum for this vote shall be a simple majority of the voting members present at and official meeting of the Lodge Executive Council. The removal of any chairmen can be done with the approval of the lodge chief and the lodge advisor

## **ARTICLE IV: ORDEAL MEMBERSHIP**

Section 1. Completion of Ordeal membership shall be in accordance with the Order of the Arrow Handbook, latest edition.

Section 2. The Callout shall be conducted in a manner approved by the Lodge Executive Council and not contrary to Nation Order of the Arrow policies.

## **ARTICLE V: BROTHERHOOD MEMBERSHIP**

Section 1. Completion of Brotherhood membership shall be in accordance with the Order of the Arrow Handbook, latest edition.

Section 2. The cost of the Brotherhood sash shall be paid by the Brotherhood candidate.

## **ARTICLE VI: THE VIGIL HONOR**

Section 1. Attainment of the Vigil Honor shall be in accordance with the Order of the Arrow Handbook, latest edition.

Section 2. The Vigil Honor committee shall awarded an Indian name to each Honoree. The names used by Don Graves (Shooting Star) and Dr. Meredith (Singing Eagle) shall not be used again in this lodge.

Section 3. The Vigil sash shall be a gift of the lodge.

## **ARTICLE VII: AMENDMENTS**

Section 1. These rules shall be subject to amendment or revision at any official or special meeting of the Lodge, provided such amendment has been submitted to the Lodge Executive Council prior to such meeting and that due notice has been sent to all active members at least thirty days prior to such meeting.

Section 2. A two-thirds (2/3) vote of the membership present shall be required for an amendment to pass.

Section 3. After the amendment has been passed by the Lodge, it shall be accepted at the Council Executive Board before it becomes effective.

Section 4. These Rules of Operation were enacted by the Lodge (April 1958), accepted by the Jayhawk Area Council Executive Board upon recommendation of the Camping Committee (January 1959) after the approval of the National Committee of the Order of the Arrow (October 16, 1958). Amendments April 23, 1960; April 27, 1964; and September, 1967. These Rules of Operation were revised and accepted by the general Lodge membership April 14, 1973, and again on April 17, 1983, Amendments in January, 1984, and December, 1985. These amendments were accepted by the Jayhawk Area Council Executive Board in January, 1986. Amended on April 26, 1987. These Rules of Operation were approved by the Lodge Executive Council, December 11, 1994, published in the Smoke Signal in the winter of 1994 and Approved by the lodge on January 7, 1995. The Rules of Operation were revised and accepted by the Lodge membership April 26, 1998. The Rules of Operation were revised and accepted by the Lodge membership May 3, 2015

## **ARTICLE VIII: Lodge Executive Council Procedures**

Section 1. All Lodge Executive Council meetings shall be governed with simplified Parliamentary Procedures

Section 2. All votes will be a simple majority vote unless it is specified elsewhere in the bylaws

Section 3. A quorum consists of 1/2 of all Lodge Executive Council members being present.

### **ARTICLE IX: Coup Thong**

Section 1. The Coup thong is to be worn and built in accordance with the coup thong guide.

Section 2. It is recommended to be worn at all Scouting events within the Lodge borders.

Section 3. Any amendments to the Coup thong must be decided by a 2/3 majority vote of the Lodge Executive Council.